



## Corporate Services Committee

**Date:** WEDNESDAY, 10 APRIL 2024  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Deputy Alastair Moss (Chair)	Alderman & Sheriff Dame
Florence Keelson-Anfu (Deputy Chair)	Susan Langley
Deputy Randall Anderson	Gregory Lawrence
Deputy Keith Bottomley	Deputy Charles Edward Lord
Alderman Sir Charles Bowman	Catherine McGuinness
Deputy Henry Colthurst	Timothy James McNally
Anthony David Fitzpatrick	Tom Sleigh
Steve Goodman	Mandeep Thandi
Deputy Christopher Hayward	James Tumbridge
	Philip Woodhouse

**Enquiries:** John Cater  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on Wednesday, 21<sup>st</sup> February 2024.

**For Decision**  
(Pages 5 - 16)

### For Formal Decision

4. **HR POLICY CHANGES (VARIOUS) - APRIL 2024**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Decision**  
(Pages 17 - 22)

5. **MEMBER-LED RECRUITMENT PROCEDURES AND ROLES INCLUDED**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Decision**  
(Pages 23 - 26)

6. **NATIONAL GRADUATE DEVELOPMENT PROGRAMME**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Decision**  
(Pages 27 - 30)

7. **UPDATED HEALTH & SAFETY POLICY**

Report of the Interim Deputy Town Clerk.

**For Decision**  
(Pages 31 - 34)

## **For Information**

8. **HEALTH AND SAFETY UPDATE**

Report of the Interim Deputy Town Clerk.

**For Information**  
(Pages 35 - 40)

9. **COMMITTEE FORWARD PLAN**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Information**  
(Pages 41 - 42)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

## **Part 2 - Non-Public Agenda**

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on Wednesday, 21st February 2024.

**For Decision**  
(Pages 43 - 44)

14. **STAGE 1 - PROCUREMENT OF THE MANAGED SERVICE TEMPORARY AGENCY RESOURCE CONTRACT**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Decision**  
(Pages 45 - 68)

15. **AMBITION 25: MY CONTRIBUTION, MY REWARD - UPDATE**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Information**  
(Pages 69 - 74)

16. **CASUAL LABOUR REVIEW**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Decision**  
(Pages 75 - 82)

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential Agenda**

19. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on Wednesday, 21st February 2024.

**For Decision**

**For Formal Decision**

20. **STAFFING MATTERS - CORPORATE STRATEGY & PERFORMANCE TEAM**

Report of the Chief Strategy Officer.

**For Decision**

**For Information**

21. **TOWN CLERK'S UPDATE**

The Town Clerk to be heard.

**For Information**